

2018 HOUSING COMMITTEE SCHEDULE

All meetings begin at 5:30 p.m.

Date	Meeting Location
January 24	Room 209
February 28	Room 24
March 28	Room 209
April 25	Room 209
May 23	Room 209
June 27	Room 24
July 25	Room 209
August 22	Room 209
September 26	Room 209
October 24	Room 209
November 28	Room 209
December 26	Room 209



TO: Councilor Duson, Chair
Members of the Housing Committee

FROM: Mary P. Davis, HCD Division Director
Victoria Volent, Housing Program Manager

DATED: January 19, 2018

SUBJECT: Communication Discussion

INTRODUCTION

To ensure consistency throughout the committee process, HCD Staff met with Chair Duson to clarify and improve communication of the committee process.

Committee Process

- Public comment on agenda items – language will be added to the agenda to identify action items in which public comment may be taken. (See attached agenda example)
- Written comments – all written comments received by staff or Housing Committee members will be collected and distributed in the package of materials presented to the Housing Committee at their monthly meetings. Written comments received prior to the posting of the committee agenda will be made available for public review on the Housing Committee page of the City's website (<http://www.portlandmaine.gov/582/Housing-Committee>) under the heading *Agendas & Minutes*.
- Meeting minutes- meeting minutes are intended as a record of the meeting and a source of information for those unable to attend. The minutes will capture the essence of the meeting including details such as proposals, resolutions, motions, and voting results along with a summary of discussions. The minutes are not intended to be a word-for-word transcription of the meetings.



HOUSING COMMITTEE

DATE: Wednesday, May 10, 2017
TIME: 5:30 p.m. – 7:30 p.m.
LOCATION: City Hall, Room 209

A G E N D A

1. Review and accept Minutes of previous meeting held on March 30, 2017
2. Portland Police Department will provide an overview of the Disorderly House Ordinance – See enclosed memorandum from Richard M. Bianculli, Jr., Esq. Neighborhood Prosecutor, Police Department.
3. Update and Overview of Housing Safety Office – See enclosed memorandum from Michael Russell, Director of Permitting and Inspections Department and Jonathan Rioux, Director of Inspections Division.
4. Review of Proposed Changes to the Housing Code re: Habitation of Recreational Shelters - See enclosed memorandum from Michael Russell, Director of Permitting and Inspections Department, Jonathan Rioux, Director of Inspections Division and Anne Torregrossa, Associate Corporation Counsel. ***This is an actionable item and public comment may be taken***
5. Review and Recommendation of request received through the Supplemental HOME Funds Application – See enclosed memorandum from Mary Davis, Director, Housing and Community Development Division. ***This is an actionable item and public comment may be taken***
6. Review and Recommendation of Renewal of the City's participation in the Cumberland County HOME Consortium – See enclosed memorandum from Mary Davis, Director, Housing and Community Development Division. ***This is an actionable item and public comment may be taken***
7. COMMUNICATION ITEM: Informational packet regarding the Lead Safe Housing Program - See enclosed memorandum from Colleen Hennessy, Lead Safe Housing Program Manager.
8. Committee 2017 Work Plan discussion

Next Meeting Date: Wednesday, June 14, 2017 at 5:30 PM in Room 209