

**Fire and Building Codes Task Force
 Work Plan
 12/8/2014**

Phase I - Internal	
Task	Date
Review current fire and building codes: what are we required to do?	3-Dec
What are we currently doing? What falls under Fire and what under Planning Inspections? What works and doesn't work?	10-Dec
Draft Fire and Planning Inspections statements of purpose; draft roles, requirements, staffing.	17-Dec
Phase II - Internal and External	
Review initial findings.	5-Jan
Review and prioritize recommendations from prior studies/reports.	12-Jan
Review and prioritize recommendations from prior studies/reports.	26-Jan
Develop recommendations	29-Jan
Finalize - if need be	week of Feb 2